



Staff Update

February 11, 2021

OUR ONE WORD

LIFT

Let's keep living out this word!

### Grateful

- 1-**Zoom**-I am in quarantine and have never been so thankful for zoom!
- 2-**Instacart and Amazon**-My shopping has not been affected by quarantine!
- 3-**A bedroom in my basement with a bathroom**-So glad that Rocco can self-isolate or else this quarantine would be lasting a LOT longer!

### Love is an Intervention



**Shannon texted me this picture and told me that KyRee told her that I wasn't at school today. Shannon asked if he wanted to take a pic and tell me, "Hello"! SO SWEET!**

## Start preparing for March 15th

Start preparing for all in on March 15th. Of course this could change and is not 100% in stone but be prepared b/c it is likely.

**PLEASE NOTE THAT THERE IS A TEACHER WORK DAY SCHEDULED FOR MARCH 12!!!!**

By this I mean:

----if you dumped furniture somewhere in the school go and find it!

----start setting up rooms for all of your students----we have been told that 3ft social distancing is permitted IN classrooms and on buses.

----As of now we are being told that we will still need to have 6 feet social distancing everywhere else (lunch, hallways, etc).

----I have no other info at this time, March 15th is 5 weeks away which is a lifetime in COVID.

Things we still need to think about:

Will we move title and EL back to small rooms and related arts back to big rooms?

Will we open the media center?

Will kids continue to eat breakfast in the classroom? (I don't know b/c if we need 6ft for eating we won't have that)

What changes will we make to dismissal? Sounds like A LOT of kids will be car riders? Maybe start dismissal early for car riders and day cares and still try to get bus riders out at around 3:30?

What else do we need to think about? Have an idea? Put it in **THIS FORM.**

## Staff Zoom with Dr. M

There will be a staff zoom with Dr. M to discuss all in. The meeting is Thursday (that's today) at 4PM. Many schools are having conferences so John will record that zoom so we can watch at a later time.

## 2nd Vaccine

If you are getting your second vaccine on Tuesday the 23rd, please fill out [this form](#) so we can prepare ahead of time for the potential of you not being at school on Wed. This form is for everyone, not just teachers.

## Virtual Zoo Assemblies

We will reschedule the B day Zoo Assemblies---**I am working with the zoo and it is tentatively looking like March 9th at the same times we had originally planned.**

## Black History Month

Thank you for the work you are doing for Black History Month!

On **MARCH 1st and 2nd** we will have each class sign up to take a black history month tour of our doors/hallway displays to learn about our famous people! We will send a sign up later!

Here is a great resource about famous black people! <http://thekulturekidz.com/>

## R Factor For February

Please show the Virtual Assembly in class to groups A and B. I know you've only seen B day once this month! Ugh!

February's focus for R Factor is ADJUST AND ADAPT.  
We want kids to take away the following things:

**Sometimes you Press Pause, Get Your Mind Right and Step Up and then your plan doesn't work or can't work so you have to ADJUST AND ADAPT!**

This is how we adjust and adapt:

- 1-change our actions and words
- 2-have a growth mindset
- 3-become OK with change

## Spirit Wear

There are new and cute Dolly and JW things on our Spirit Wear sale. Check out the masks! Please share this with parents as well.

Here is [the link](#).

## PROGRESS REPORTS

<p><b>Monday, Jan 25 – Tues, Jan 26:</b> Bldg Secretaries:</p> <ul style="list-style-type: none"><li>• Run Scheduling Synchronization</li><li>• Students requiring schedule adjustments need to have this rerun after change is made.</li></ul> <p><b>**Teachers Responsible for Grading (By Thurs, Jan 28)</b></p> <ul style="list-style-type: none"><li>• Check Comp list in TAC for accuracy. <b>Report</b> any discrepancies to the office secretary.</li></ul>
<p><b>Monday, Feb 1</b> Tech Dept:</p> <ul style="list-style-type: none"><li>• Open Teacher Access Center for mark entry (8:00 am)</li></ul> <p><b>**Teachers Responsible for Grading:</b></p> <ul style="list-style-type: none"><li>• Teachers may begin to enter marks and comments through <b>Tues, Feb 23<sup>rd</sup> at 11:59pm</b></li></ul>
<p><b>By Friday, Feb 19</b></p> <p><b>**Teachers Responsible for Grading:</b></p> <ul style="list-style-type: none"><li>• Generate <b>Progress Reports</b> as PDF file and review for accuracy (this may be done earlier)</li><li>• Make any changes necessary, <b>report</b> issues to bldg secretary</li></ul>
<p><b>Tuesday, Feb 23</b> Tech Dept:</p> <ul style="list-style-type: none"><li>• Close Teacher Access Center for mark entry at 11:59 pm</li></ul> <p><b>**Teachers Responsible for Grading:</b></p> <ul style="list-style-type: none"><li>• <b>LAST DAY</b> to enter marks for <b>Progress Reports</b></li></ul>
<p><b>Wednesday, Feb 24 – Thursday Feb 25</b> Principals:</p> <ul style="list-style-type: none"><li>• Enter comments in eSchoolPLUS for students (if desired)</li></ul>
<p><b>Thursday, Feb 25</b> Bldg Secretaries:</p> <ul style="list-style-type: none"><li>• Be sure that the Attendance Interval Calculation has been run (all views/all intervals for entire year)</li><li>• Generate a PDF file (print <b>progress reports</b>) for all students and review for accuracy.</li><li>• Print <b>Progress Reports</b> for students whose parents requested hardcopy.</li></ul>
<p><b>Friday, Feb 26</b> Tech Dept:</p> <ul style="list-style-type: none"><li>• Send email alert to elementary parents indicating <b>progress reports</b> are available in Home Access</li><li>• <b>Progress Reports</b> Posted in Home Access at 2pm.</li></ul> <p><b>**Bldg Secretaries/Teachers:</b></p> <ul style="list-style-type: none"><li>• Distribute hardcopy <b>Progress Reports</b> to appropriate students.</li></ul>

## Progress Report Comments

For classroom teachers only: I am going to lay out a hard request here...I need you to copy the following paragraph (the one in green below) and use it as your wording for each one of your progress reports.

You are welcome to personalize anything within parentheses. However, please do not add much more to it. All elementary principals are asking their teachers to use this! I don't want anyone to feel like they have to do more.

Hoping this helps to take something off your plate once again this trimester. Please do this J (And start getting in the mindset that you will need to write your own personalized comments for the last trimester – since there isn't a conference night prior to it.)

***For the 2<sup>nd</sup> trimester of 20-21, HCSD operated in a Hybrid learning model for 11 weeks and an eLearning model for 2 weeks. During Hybrid, students attended school for 50% of the time and completed at-home assignments for 50% of the time. While in eLearning, students participated in class Zoom sessions and completed assignments on Canvas. This progress report reflects your student's (knowledge/achievement/ability) for the grade level standards that were assessed during this trimester. During parent teacher conferences in February, specific data and assessments were shared via Zoom/phone. (I would encourage you to continue to read with your student, work on math games, and write daily at home.) If you have additional questions regarding (student's name) ability, please feel free to contact me at (teacher email).***

## **PTO Update--SPEND THAT MONEY**

1. **INDOOR RECESS TEACHER GRANTS**-Each CLASSROOM TEACHER is able to spend up to \$50 on supplies for INDOOR RECESS courtesy of the PTO! They opted for this as opposed to purchasing supplies and giving them to you because they wanted you to decide what would be best for your class. You MUST FOLLOW THIS PROCESS FOR USING THE \$50:
  - a. Fill out [this form](#)
  - b. Save your receipt and put it in the PTO mailbox with your NAME ON IT.
  - c. PTO will fill out a check and give it to you within a few days!

## **What's Coming Up**

February 12 and 15-No School

February 17 and 19-School Picture Make Up Day

February 25 and 26-eLearning-ish days and VACCINES

March 1 and 2-BLACK HISTORY MONTH BUILDING TOURS