



Staff Update

November 3, 2017

Better Today than Yesterday, Better Tomorrow than Today.

GROWTH

What's on the calendar:

November 3-Title Teacher MATH Data Team 2PM

November 6-TIM KIGHT IS COMING FOR OUR R FACTOR ASSEMBLY AT 9:30
PTO 6:30 PM

November 7-No School-Hilliard U (if you don't see me there, it's b/c I'll be at CPI training all day)

November 8-Mini Math Data Teams K, 1, 3

November 9-Mini Math Data Team 2, 4, 5

November 10-Staff Meeting—be ready to discuss #jwgrows challenge and reflect on PAPs

November 11-PTO Sponsored Craft Show-9AM-3PM

November 13-Title Data Team

November 14-Gifted Data Team AM---gifted cluster teachers please get ½ day subs

November 15-21-SCHOLASTIC BOOK FAIR

November 16-Nasty's Spirit Night

November 17-Data Team Leaders 8AM

November 20-Thanksgiving Play for the school-I'll start calling down at 10:15 (NOT USING ASSEMBLY SCHEDULE)

Thanksgiving Play for 2nd grade families-7PM

November 22-24-NO SCHOOL

November 27-Big Walnut Schools-Site Visit---more details to follow (we're a big deal)

Grateful

Today I am grateful for many things but here are a few:

1. Regina Fisher who does so much for so many people!

2. Becky Curran who jumps in and covers duties when she notices that they are unfilled!
3. Michael and Alicia for creating such a positive and personalized learning environment in their 4th grade classroom. If you haven't checked it out yet, please do!

EDIT: A few weeks ago I shared how grateful I was for the coteaching that was happening in **Whitney** and **Stef's** room. I am standing up and owning that it's actually **Dana** and **Stef's** room. Whitney, I'm grateful for you too! 😊

[Thank You Padlet](#)

I have had such fun reading all of the post you put into our [Thank You Padlet](#). If you haven't looked at it lately it would be worth taking a moment to see what others wrote! And, you can still add to it!

[Book Fair Info](#)

Book Fair dates: Wednesday, November 15th – Tuesday, November 21st

Browsing hours: Wednesday, November 15th 9:00-3:15 pm

Browsing hours: Thursday, November 16th 9:00 – 3:15 pm

Shopping hours: Friday, November 17th 9:00 – 7:30 pm

Shopping hours: Monday, November 20th 9:00 – 8:15 pm (Evening of the Thanksgiving Play)

Shopping hours: Monday, November 21st 9:00 – 11:00 am

[R Factor Lesson for Monday](#)

There is NO classroom lesson for Monday. Instead Tim Kight is coming!

Jeff, Eric and I are up for the lesson for November 13th! It will be coming soon.

[Tech Updates](#)

BIG NEWS!!! Our student Genius Bar is coming soon! More details to follow

[Student Leaders](#)

Gail is heading up Student Leaders this year. If anyone would like to partner up with her, she could use some help. And, I have a \$600 stipend for you.

[Green Screen](#)

We have a GREEN SCREEN in the media center now! Check out [this link](#) to learn about ways you can incorporate a Green Screen into any classroom.

Procedures for New Students

If seems like the procedures for new students is going well. Please give me feedback that you have to improve this process.

One thing I've noticed is that we need to make sure that as soon as we place the student in a permanent classroom that the permanent teacher calls the parent to welcome them officially to the class!

Box Tops

Keep communicating about Box Tops with your students!! Thank you Whitney G for taking this on.

Progress Report Timeline

Elementary Progress Report Processing

1st Marking Period – 2017-2018

Contact for Support: Bldg. Tech Teachers (procedural issues)

Bldg. Secretaries (student list adjustments)

By Friday, Nov. 17th

****Teachers Responsible for Grading:**

- Generate Progress Reports as PDF file and review for accuracy (this may be done earlier)
- Make any changes necessary, report issues to bldg secretary

Tuesday, Nov. 21st

Tech Dept:

- Close Teacher Access Center for mark entry at 11:59 p.m.

****Teachers Responsible for Grading:**

- **LAST DAY** to enter marks for Progress Reports

Wednesday, Nov. 22nd - Tuesday, Nov 28th

Principals:

- Enter comments in eSchoolPLUS for students (if desired)

Wednesday, Nov 29 - Thursday, Nov 30

Bldg Secretaries:

- Generate a PDF file (print progress reports) for all students and review for accuracy.
- Print Progress Reports for students whose parents requested hardcopy.

Friday, Dec. 1st

Tech Dept:

- Send email alert to elementary parents indicating progress reports are available in Home Access
- Progress Reports Posted in Home Access at 2pm.

****Bldg Secretaries/Teachers:**

- Distribute hardcopy Progress Reports to appropriate students.

**** These items need to be communicated to the teachers by the building principal.**

No Photo List

Please be diligent about the NO PHOTO LIST.

Your kids who are not allowed to be photographed NEED TO KNOW THIS!!! Please don't keep it a secret from them.

If you have a NO PHOTO student in your classroom you will need to make sure your NO PHOTO sign is hanging by your door AND make sure the folder with the name of NO PHOTO kids is in the clear container. ALSO INDICATE THE NAMES OF NO PHOTO STUDENTS IN SUB PLANS!

Birthday Treats

Please be diligent about enforcing our new Food Guidelines that I handed out at our staff meeting.