



Staff Update

January 29, 2016

1. Put your family first.
2. What makes you ELITE?
3. Stay above the line

Virtual Counseling Survey

We need your feedback. Please take a few minutes to fill out the virtual counseling survey. I think we have about 8 staff members who have filled it out. We need your feedback.

<http://goo.gl/forms/6g6ngMPEZs>

Get those gifted referrals handed out!

Forms due FEB. 17th. Kids who tested in the fall but didn't qualify are NOT AUTOMATICALLY RETESTED. YOU HAVE TO DO THE FORM FOR THEM AGAIN IF YOU OR THEIR PARENTS WANT THEM RETESTED!

PTO Wishlist

Please remember to email Tina Robertson with ideas for staff appreciation---trobertson78@gmail.com

Lunch

Remind your kids not to change their lunch choice while in the cafeteria. We keep running out of food.



Yearbook Order Forms Due Friday, Feb. 5

Please continue to communicate this with parents and students.

Testing Dates (BLAH!)

April 11-Reading Test

April 16-Math Test

April 26-Science for 5th and Social Studies for 4th

We will test classrooms on these days and as many groups of small group as we can.

Skate America

We will have our Skate America Skate Party on Thursday February 11th 6:00 – 8:00 pm \$3.50 students, \$2.00 parents, \$4.00 skate rental.

Elementary Progress Report Timeline

MP2 - Elementary Progress Report Timeline for Teachers

Monday, Feb. 1st - Thursday, Feb. 4th: **Teachers Responsible for Grading: <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Check Comp list in TAC for accuracy. Report any discrepancies to the office secretary.
Monday, Feb. 8th: **Teachers Responsible for Grading: <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Teachers may begin to enter marks and comments through Mar. 1, 2016
By Friday, Feb. 26th: **Teachers Responsible for Grading: <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Generate Progress Reports as PDF file and review for accuracy (this may be done earlier) <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Make any changes necessary
Tuesday, Mar. 1st: **Teachers Responsible for Grading: <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> LAST DAY to enter marks for Progress Reports
Friday, Mar. 4th: **Bldg Secretaries/Teachers: <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Distribute hardcopy Progress Reports to appropriate students (Secretaries/Teachers) <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Progress Reports posted in Home Access @ 2pm (by Tech Team)

Remind

Please encourage your students to have their parents sign up for REMIND. Papers went home this week.

Staff-if you are not signed up for our STAFF REMIND, please do so. (If you signed up last year, you're still signed up).

Just use [this link](#).

Room Inventories

Room Inventories are due in February!

Data Team Dates

February 2-5th grade ½ day AM

February 3-1st grade ½ day AM

February 4-2nd grade ½ day **PM**

CALENDAR INFO BELOW!!! DID YOU READ THE ENTIRE UPDATE?

What's on the calendar:

February 1-PTO 7pm

February 2-1/2 Day Data Team AM-5th grade

PAC 3:30pm

TOLLES 6-8:30pm

February 3-Staff Meeting-7:45am

1/2 Day Data Team AM-1st grade

February 4-1/2 Day Data Team PM-2nd grade

TOLLES 6-8:30pm

February 8-11 Conferences---FEBRUARY 10 is CONFERENCE LATE NIGHT

NO TOLLES THIS WEEK

February 8-Data Team Leaders-7:45am

February 9-Romeo's Pizza Spirit Night

February 11-Skate Party 6-8pm

February 12-No School

February 15-No School

February 16-Steering Committee 3:45 at ILC

TOLLES 6-8:30pm

February 17-Staff Meeting 7:45am DATA TEAM

GIFTED REFERRALS DUE

February 18- TOLLES 6-8:30pm

February 23- TOLLES 6-8:30pm

February 25- TOLLES 6-8:30pm

March 1- TOLLES 6-8:30pm

March 2-Staff Meeting 7:45am

March 3-Class picture day

