



Staff Update

January 22, 2016

1. Put your family first.
2. What makes you ELITE?
3. Stay above the line

PTO Wishlist

Please remember to email Tina Robertson with ideas for staff appreciation---trobertson78@gmail.com

Elementary Progress Report Timeline

MP2 - Elementary Progress Report Timeline for Teachers

Monday, Feb. 1st - Thursday, Feb. 4th:

****Teachers Responsible for Grading:**

Check Comp list in TAC for accuracy. Report any discrepancies to the office secretary.

Monday, Feb. 8th:

****Teachers Responsible for Grading:**

Teachers may begin to enter marks and comments through **Mar. 1, 2016**

By Friday, Feb. 26th:

****Teachers Responsible for Grading:**

Generate Progress Reports as PDF file and review for accuracy (this may be done earlier)

Make any changes necessary

Tuesday, Mar. 1st:

****Teachers Responsible for Grading:**

LAST DAY to enter marks for Progress Reports

Friday, Mar. 4th:

****Bldg Secretaries/Teachers:**

<input type="checkbox"/> Distribute hardcopy Progress Reports to appropriate students (Secretaries/Teachers)
<input type="checkbox"/> Progress Reports posted in Home Access @ 2pm (by Tech Team)

Skate America

We will have our Skate America Skate Party on Thursday February 11th 6:00 – 8:00 pm \$3.50 students, \$2.00 parents, \$4.00 skate rental.

Gifted Testing—REFERRAL FORMS DUE FEB. 17

Testing for identification of cognitively gifted students will occur during the week of March 7.

If you are interested in referring your child for testing, parent permission must be obtained prior to testing. Children may be referred to Gifted Services by teachers, parents, by child self-referral, or by others with knowledge of the child's abilities. Gifted Referral Forms must be turned in to the school office by February 17.

HCSD provides two testing opportunities per year to identify gifted students. Trained professionals conduct the testing. Referral forms, which include a list of characteristics often found among gifted students, are available in school offices, in the Gifted Services office, and electronically at the Gifted Services website under Curriculum and Instruction.

Please contact Barbara Kash, Gifted Intervention Specialist, at barbara_kash@hboe.org with any questions.

Remind

Please encourage your students to have their parents sign up for REMIND. Papers went home this week.

Staff-if you are not signed up for our STAFF REMIND, please do so. (If you signed up last year, you're still signed up).

Just use [this link](#).

Room Inventories

Room Inventories are due in February!

Kindness Challenge Update

What about spirit week? The students will have the opportunity to dress up this week to promote the GKC! Here is the weekly outline of the spirit days:

- Monday- "Nothing beats kindness"- wear favorite team sport
- Tuesday- "Peace, Love, and Kindness"- wear red, hearts, peace signs, tie dye shirts
- Wednesday- "Wild about Kindness"- wear animal print

- Thursday- "Kindness Rocks"- dress like a rock star/movie star
- Friday- "Dream of Kindness"- wear pajamas

If you have any questions please communicate those to me! Can't wait to see your classroom sign up for these lessons presented by AcademyEDU! AcademyEDU is a program at the ILC for students who want to become teachers! Excited to have our students learn and grow together,

Steering Committee

The steering committee is working hard to make sure we are heading in a purposeful direction with our DREAM project. Thank you all for staying above the line as we are all pushed out of our comfort zones.

Gaye	Whitney
Becky	Kelli
Debbie L	Katie G.
Scott	Lisa S.
Jeff	Kelly R.
Ashley	Dana
Cheri	Jane
Sarah	Tonya
Amanda	Michael
Kelsey	

Data Team Dates

January 27-Kindergarten---THIS IS A FULL DAY

January 28-4th grade ½ day AM

January 29-3rd grade ½ day AM

February 2-5th grade ½ day AM

February 3-1st grade ½ day AM

February 4-2nd grade ½ day **PM**

New Fire Drill Procedures

Please REMIND STUDENTS ABOUT ORDERLY EVACUATIONS

Our safety drill was great so now we are going to revamp our fire drill procedures. We need you to train your students to do the following when they hear the fire alarm:

1. Leave the room as soon as they hear the alarm. Do not line up and wait for a teacher!
2. NO HOLDING THE DOOR
3. When students get outside they will then find their class and stand in line so teachers can take attendance.

4. If students are with speech or title or ELL teachers or library etc they DO NOT NEED TO RUN AND FIND THEIR CLASSROOM TEACHER!!! They need to find the teacher who they were with when the fire drill went off.

CALENDAR INFO BELOW!!! DID YOU READ THE ENTIRE UPDATE?

What's on the calendar:

January 18-NO SCHOOL

January 19- TOLLES 6-8:30pm

January 20-Data Team Leaders 7:45am (NOTE WEDNESDAY DATE b/c NO SCHOOL MONDAY)

January 21- TOLLES 6-8:30pm

January 22-Great Kindness Challenge Assembly-in the gym-10-10:30am

January 26- TOLLES 6-8:30pm

January 27-Staff Meeting 7:45am DATA TEAM

KINDERGARTEN DATA TEAM--ALL DAY

January 28th-1/2 Day Data Team **AM**-4th Grade

TOLLES 6-8:30pm

January 29th-1/2 Day Data Team **AM**-3rd grade

February 1-PTO 7pm

February 2-1/2 Day Data Team AM-5th grade

PAC 3:30pm

TOLLES 6-8:30pm

February 3-Staff Meeting-7:45am

1/2 Day Data Team AM-1st grade

February 4-1/2 Day Data Team PM-2nd grade

TOLLES 6-8:30pm