



Staff Update

August 25, 2017

Better Today than Yesterday, Better Tomorrow than Today.

GROWTH

What's on the calendar:

August 28-R Factor team meeting 3:45

August 30-Staff Meeting 8:00 AM Dr. M will be speaking to the us! And JW YOUiversity Planning

September 1-Data Team Leader Meeting-8:00 AM

September 4-NO SCHOOL

September 5-Media/Tech Planning

September 6-Picture Day ---IN THE GYM

September 11-Title Date Team

September 12-Coffee Connection with the Principal for Grades 1, 2 and 3 9:15 AM

September 13-Staff Meeting 8 AM---JW GROWS Challenge Planning

September 14-Coffee Connection with the Principal for Grades 4 and 5 9:15AM

September 15-JW YOUiversity Kick Off! 9:15-10:15 AM

September 18-Buster the Bus at 9:30 AM in the cafeteria

Lock Down with Barricade 10:30 AM (as long as buster is finished)

September 19-ELL Data Team 1st grade and 2nd grade (ALL DAY---Dana get a full day sub/Lisa get a ½ day)

September 20-ELL Data Team 3rd and 4th grade (Floating Sub---and then in Webb for PM)

September 21-Fall Carnival (formerly Fall Fun Night) 5:30-7:30 PM

September 22-JW YOUiversity 9:15-10:15 AM

Data Team Leaders 8:00 AM

September 25-R Factor Team Meeting 3:45

September 26-First Grade Data Team FULL DAY

September 27-K Full Day Data Team

Staff Meeting 8 AM

September 28-2nd grade Full Day Data Team

September 29-J.W. YOUiversity

Grateful

I am so grateful for all of you. What a great start to the year it's been. We have 38 new students in grades 1-5 and 100 kindergartners. The way you've come together as a team and hit the ground running amazes me. Thanks to so many of you for stepping up and doing extra duties, helping kids find classrooms, and so much more.

I love this place.

SLO info

Okay...here's what I know:

If you're up for eval you have to do ONE SLO but you can do two if want.

If you're not up for eval and had an Accomplished rating you do NOT do an SLO because your rating carries over.

If you're not up for eval and had a Skilled, Developing or Ineffective Rating you DO have to do an SLO.

I hope this makes sense.

R Factor Team

We need to form an R Factor Team again this year. Please let me know if you are willing to help me plan our journey through R Factor. POWER OF THE TEAM!

Communication

Remember to make positive connections with families and kids early on. This will help you when issues arise in the future.

Data Team Leaders

Eric and I will be reaching out to data team leaders very soon!

Stipends

I'll be sending an updated listed of who is doing what soon.

Duties

4th grade-at the end of the day on outside duty, please direct traffic-don't let the cars get in front of the buses when they are pulling out. But, make sure there is a space for cars to turn into the pick up lane.

Morning Door person---please make sure you have the clip board, sign in sheet and stickers.
EVERY TAKE A WALKIE TO DUTY---TURN IT ON---TURN IT UP!

New Students

Thanks for working so hard with our new system for new students.

Remember, before officially placing them:

(We gave ourselves 2 weeks but it doesn't have to take that long if you have all the info)

1. Complete assessments on the students and record the data
2. Talk to your team about what you notice about the student---behavior, socialization etc.
3. Check with Eric (you may have gotten an email already) about info from the student's previous school/teacher
4. Decide where you'd like to place the student
5. Have one team member email me, Lisa, Amanda and Eric a list of where each student will be place.
6. We will review the list and give you the green light to call home and we will have Anna officially add the student to your TAC
7. You don't have to wait two weeks but I do want to make sure you feel like you have had time to gather adequate info.

Attendance

By 9:25 AM - Attendance and Lunch Count should have been entered for each homeroom.

If our computer or TAC is not working, send a paper version to the office with:

TEACHER

DATE

ABSENCES

LUNCH COUNT

(I can give you a small stack of lunch count papers to keep on hand for this if you like?)

***Be careful to take accurate attendance. If you find any mistakes, send me a note or email so I can correct it.

***Student helpers are not to be taking attendance. Sometimes an absent student is supposed to be here and we need to address the problem immediately. If they are not marked absent in the first place, we will not know there is a problem. We can't afford to give students that responsibility.

***If a student is listed in your TAC and not in your classroom, they MUST be marked absent, even if you know they moved. We wait to hear from their next school before withdrawing them.

If a student is late, they will need a **PASS** to enter their homeroom. Send them to the office if they do not have one.

A pink LATE PASS means they have been signed in at the office and that will be entered by me, teachers also enter them as late with the time if possible.

A salmon breakfast pass means they were at breakfast and should be marked present and on time by you.

If you marked them late from breakfast and can't change that by 9:25, call me at X5902 or email me and I will change it.

Focus is no longer so don't worry about that! ☺
Please feel free to ask questions anytime, thanks!

Birthday Treats

Please be diligent about enforcing our new Food Guidelines that I handed out at our staff meeting.

Assessment days

Please start scheduling your Assessment Days.

Water

If you want to use our water cooler please pay \$35 to Anna or Karen.