



Staff Update

October 18, 2018

Better Today than Yesterday, Better Tomorrow than Today.

PURPOSE

Grateful

1. Lisa Sullivan-Lisa has been working so hard to pick through the files of ALL of our new students! She has found some great info! Thank you Lisa.

2. Special Ed Team-They had their first special ed data team and it was awesome! We are finishing the data team on Thursday!

3. All of you! We had the site visit on Wednesday and the feedback was incredible-the big things we heard were how incredibly calm they felt the building was. They also noticed the common language from room to room and grade level to grade level. That means our arrows are aligned! Way to go everyone and thank you for your hard work.

Classroom Counseling

We are really excited for the classroom counseling that is happening in rooms this year! Please help us make this time at PURPOSEFUL as possible by staying in the classroom while Jeff is teaching. We want you to act as a co-teacher for these lessons. Here is why:

1-it builds a common language throughout the school

2-you are able to give Jeff feedback on his lesson so he can ensure that he is meeting students needs

3-students will see teachers and Mr. Williams as a team.

Now---we of course understand that it's exciting to get a chance to run to the bathroom when Mr. W is in your room. So, we hope you take advantage of that perk! But, please stay in the room for those lessons aside from that extra bathroom break! ;)

Important Testing Info-TGRG-AIR Test October 23 and 24

Here is some REALLY IMPORTANT INFO TO REMEMBER ABOUT TESTING.

I try not to get whipped up too often, but if there's one thing that whips me up, it's messing with testing....WHY? B/C I don't like the State of Ohio or ODE getting into our business. So, let's follow these important steps:



1-DO NOT USE WIFI on October 23 or 24 until we tell you that you can!

2-Please remain quiet in the halls until testing is complete--remember kids will be testing all over the building

3-If you are testing-keep the window to your classroom door uncovered-we need to be able to see into your room

4-If you need help PUT A POST IT ON THE DOOR and/or DIAL 5900 and Anna or Karen will radio Lisa and Jacki to help you

5-DO NOT LEAVE YOUR ROOM UNATTENDED EVEN FOR A SPLIT SECOND! REMAIN IN YOUR ROOM AT ALL TIMES!

6-If you are doing a small group or one-on-one group, please keep the kids with you until we tell you that the classroom is finished so your students can go back

7-Each student will get 2 pieces of paper-**THESE ARE CONSIDERED SECURE DOCUMENTS-DO NOT LEAVE THESE UNATTENDED EVEN IF A STUDENT DID NOT USE THEM. AT THE END OF THE TEST SESSION COLLECT THE PAPER AND GIVE IT TO LISA TO BE SHREDDED!**

R Factor Lesson

By now you should have completed the Stand Up and Own It lesson AND the Power of the Team Lesson. Next week is Passion for Growth (we will give you the origami paper on Monday) and the final week is review and completing the challenge!

Please remember to TWEET your challenges to #jwrfactor AND #jwreason
Also, tag @jwreaselem AND @Focus3_Team

Here is a link to the lessons for [Kindergarten](#)

Here is the link for the lessons for grades [1 and 2](#).

Here is the link for the lessons for [grades 3-5](#).

The main goal is for kids to build an understanding of the BEHAVIORS of each VALUE.

Elementary Progress Report Processing

1st Marking Period – 2018-2019 (End of Grading Period Gr k-6 is **Fri, Nov 9**)

Contact for Support: Bldg. Tech Teachers (procedural issues)

Bldg. Secretaries (student list adjustments)

Thursday, Oct. 18 – Tues, Oct. 23:

Bldg Secretaries:

- Run Scheduling Synchronization
- Students requiring schedule adjustments need to have this rerun after change is made.

****Teachers Responsible for Grading:**

- Check Comp list in TAC for accuracy. Report any discrepancies to the office secretary.

Wednesday, Oct 24

Tech Dept:

- Open Teacher Access Center for mark entry (8:00 a.m.)

****Teachers Responsible for Grading:**

- Teachers may begin to enter marks and comments through Nov. 20, 2018

By Friday, Nov. 16

****Teachers Responsible for Grading:**

- Generate Progress Reports as PDF file and review for accuracy (this may be done earlier)
- Make any changes necessary, report issues to bldg secretary

Tuesday, Nov. 20

Tech Dept:

- Close Teacher Access Center for mark entry at 11:59 p.m.

****Teachers Responsible for Grading:**

- **LAST DAY** to enter marks for Progress Reports

Wednesday, Nov. 21 - Tuesday, Nov 27

Principals:

- Enter comments in eSchoolPLUS for students (if desired)

Wednesday, Nov 28 - Thursday, Nov 29

Bldg Secretaries:

- Generate a PDF file (print progress reports) for all students and review for accuracy.
- Print Progress Reports for students whose parents requested hardcopy.

Friday, Nov 30

Tech Dept:

- Send email alert to elementary parents indicating progress reports are available in Home Access
- Progress Reports Posted in Home Access at 2pm.

****Bldg Secretaries/Teachers:**

- Distribute hardcopy Progress Reports to appropriate students.

**** These items need to be communicated to the teachers by the building principal.**

Hilliard U is coming

Here is [the link](#) to propose a course for Hilliard U! We have so many awesome things happening here! I'd love for lots of us to present.

Please let me know if you are presenting...why...b/c I LOVE THIS STUFF!

I am presenting a class with Lisa, Tasha and Amanda about Data Teams. I'm also co-presenting with Jeff about MH&W data teams.

EL coteaching teams-remember we will do a 2 hour collaboration on that day. More info to come!

Twitter!

I love your tweets! Keep up the great work! When you tweet please add **#jwreason** to all of your tweets. This will create a "digital file folder" of all of your tweets so that we can easily access them to share our story.

We can still add other hashtags as well like:

#jwrfactor

#jwyou

But always include **#jwreason**

Texting

Remember-we cannot TEXT parents!

No Photo List

No photo lists are up to date and hanging outside of rooms with no photo children.

We have added 2 new students to the NO PHOTO LIST!

What's on the calendar:

October 19-No School COI day

October 20-JW PTO Garage Sale

October 22-Coffee with the Principal 9:15-10:15

October 23-K ½ day Data Team (Please put in for a sub)

Third Grade AIR Test-ELA

October 24-Third Grade AIR Test ELA

Picture Retakes

October 24-November 20-Teachers can enter report card grades

October 26-Staff Meeting-IGNITE-Scott, Kelly and Jim, Susan and Spencer

October 29-MH&W Data Teams at your planning

October 30-Title Data Team ½ day AM

November 2-Data Team Leaders 8AM

Last day of the first 6 weeks of JW YOU--students will need to complete course registration

November 5-R FACTOR ASSEMBLY-WE WILL BE ON AN ASSEMBLY SCHEDULE-3-5 9:15 and K-2 9:45ish

TGRG Parent Meeting 6:00-6:30

PTO 6:30-7:30

November 6-Hilliard U

November 9-JW YOU first day of CHOICE 1 (4 weeks)

End of Grading Period