



Staff Update

October 12, 2018

Better Today than Yesterday, Better Tomorrow than Today.

PURPOSE

Grateful

1. Susan, Cheri, Amanda Allen, Amanda Davell, Jeff, Stef, Alicia, Jim, Tasha-You all covered rooms so JW Grows could be a success. Thank you for adjusting your schedules to support your colleagues!

2. All of the teachers who were observed-Thank you all so much for opening your classrooms to your colleagues this week!

3. Lisa, Tasha and Amanda Davell-Thank you for serving as coaches for JW Grows this week. You all helped facilitate conversations that helped push our thinking!

Classroom Counseling

We are really excited for the classroom counseling that is happening in rooms this year! Please help us make this time at PURPOSEFUL as possible by staying in the classroom while Jeff is teaching. We want you to act as a co-teacher for these lessons. Here is why:

1-it builds a common language throughout the school

2-you are able to give Jeff feedback on his lesson so he can ensure that he is meeting students needs

3-students will see teachers and Mr. Williams as a team.

Now---we of course understand that it's exciting to get a chance to run to the bathroom when Mr. W is in your room. So, we hope you take advantage of that perk! But, please stay in the room for those lessons aside from that extra bathroom break! ;)

Elementary Progress Report Processing

1st Marking Period – 2018-2019 (End of Grading Period Gr k-6 is **Fri, Nov 9**)

Contact for Support: Bldg. Tech Teachers (procedural issues)

Bldg. Secretaries (student list adjustments)

Thursday, Oct. 18 – Tues, Oct. 23:

Bldg Secretaries:

- Run Scheduling Synchronization
- Students requiring schedule adjustments need to have this rerun after change is made.

****Teachers Responsible for Grading:**

- Check Comp list in TAC for accuracy. Report any discrepancies to the office secretary.

Wednesday, Oct 24

Tech Dept:

- Open Teacher Access Center for mark entry (8:00 a.m.)

****Teachers Responsible for Grading:**

- Teachers may begin to enter marks and comments through Nov. 20, 2018

By Friday, Nov. 16

****Teachers Responsible for Grading:**

- Generate Progress Reports as PDF file and review for accuracy (this may be done earlier)
- Make any changes necessary, report issues to bldg secretary

Tuesday, Nov. 20

Tech Dept:

- Close Teacher Access Center for mark entry at 11:59 p.m.

****Teachers Responsible for Grading:**

- **LAST DAY** to enter marks for Progress Reports

Wednesday, Nov. 21 - Tuesday, Nov 27

Principals:

- Enter comments in eSchoolPLUS for students (if desired)

Wednesday, Nov 28 - Thursday, Nov 29

Bldg Secretaries:

- Generate a PDF file (print progress reports) for all students and review for accuracy.
- Print Progress Reports for students whose parents requested hardcopy.

Friday, Nov 30

Tech Dept:

- Send email alert to elementary parents indicating progress reports are available in Home Access
- Progress Reports Posted in Home Access at 2pm.

****Bldg Secretaries/Teachers:**

- Distribute hardcopy Progress Reports to appropriate students.

**** These items need to be communicated to the teachers by the building principal.**

R Factor Lessons are Ready

Please remember to TWEET your challenges to #jwrfactor AND #jwreason
Also, tag @jwreaselem AND @Focus3_Team

Here is a link to the lessons for [Kindergarten](#)

Here is the link for the lessons for grades [1 and 2](#).

Here is the link for the lessons for [grades 3-5](#).

The main goal is for kids to build an understanding of the BEHAVIORS of each VALUE.

Conference time is coming

If a parent requests and IEP or says "I think my child has a disability (or needs special classes or makes reference to special ed..." or if they say "I think my child is dyslexic" DO NOT PANIC. Remember, parents just want what's best for their kids.

-Listen to the parent and make sure they know that you hear what they're saying and you understand their concern.

-Continue to share what you're doing in the classroom to support their child, interventions they are receiving and be clear about the growth they have made so far.

-BE SURE TO TELL ME IF YOU HAVE THIS TYPE OF CONVERSATION WITH A PARENT AS WE WILL HAVE TO WRITE A PRIOR WRITTEN NOTICE AND PROVIDE THE PARENT WITH PROCEDURAL SAFEGUARDS!

Hilliard U is coming

Here is [the link](#) to propose a course for Hilliard U! We have so many awesome things happening here! I'd love for lots of us to present.

Please let me know if you are presenting...why...b/c I LOVE THIS STUFF!

I am presenting a class with Lisa, Tasha and Amanda about Data Teams. I'm also co-presenting with Jeff about MH&W data teams.

EL coteaching teams-remember we will do a 2 hour collaboration on that day. More info to come!

JW Grows

If you haven't observed yet, don't worry! We will be scheduling those soon!

Media/Tech Planning

<u>J.W. Reason (Usually 2nd Tuesday of the month)</u>
<u>Tuesday, October 9, 2018</u>
<u>Tuesday, November 13, 2018</u>
<u>Tuesday, December 11, 2018</u>
<u>Tuesday, January 8, 2018</u>
<u>February 26 (as needed)</u>
<u>Tuesday, March 12, 2019</u>
<u>Tuesday, April 9, 2019</u>
<u>Tuesday, May 14, 2019</u>

October 17 Site Visit

Hilliard has many requests each year for site visits therefore we have begun to have 2 official site visit dates per year for school districts who want to visit us. Just like last year, JW has been selected to be one of two elementary sites for visitors.

We are the AM elementary stop on the visit day. We will have visitors here from 9:15-10:15 AM on October 17th. (Yes, I know this is late night.)

The focus of the visit is-One to One, SEL and Culture.

Jim, Tasha, Jeff and I will welcome our guests at 9:15 for a short 10 minute introduction in the media center.

We will offer our guests 3 different experiences to choose from:

1. Visit classrooms for a look at One to One in action-
2. Remain in the media center with Jeff to discuss Mental Health and Wellness Data Teams
3. Take a tour with me to discuss and see Culture in action

I have contacted some of you to ask you to host visitors. If I haven't contacted you and you think you have something that would be awesome for visitors to see that day, please EMAIL ME!!!

Twitter!

I love your tweets! Keep up the great work! When you tweet please add **#jwreason** to all of your tweets. This will create a "digital file folder" of all of your tweets so that we can easily access them to share our story.

We can still add other hashtags as well like:

#jwrfactor

#jwyou

But always include **#jwreason**

Texting

Remember-we cannot TEXT parents!

No Photo List

No photo lists are up to date and hanging outside of rooms with no photo children.

What's on the calendar:

October 12-Staff Meeting-JW Grows Debrief time

October 15-October 17-Conference Week

October 16-Fire Assemblies grades 1-5----Kindergarten Field Trip to Fire Station

October 17- Site Visit-more info above

Conference Late Night

October 19-No School COI day

October 20-JW PTO Garage Sale

October 22-Coffee with the Principal 9:15-10:15

October 23-K ½ day Data Team (Please put in for a sub)

October 26-Staff Meeting-IGNITE-Scott, Kelly and Jim, Susan and Spencer

October 29-MH&W Data Teams at your planning