



Staff Update

November 16, 2018

Better Today than Yesterday, Better Tomorrow than Today.

PURPOSE

Grateful

1. I am so grateful for **everyone who has outdoor duties**. It has been SO cold and you stand in rain, snow, sleet and freezing wind with smiles on your faces! Thank you!
2. I'm really grateful for our new **video surveillance** system-it help us catch our serial pooper!
3. **Stacey Morris** is back on 11/16--I am so grateful that Stacey was able to stay home with her baby for 12 weeks but I'm glad she's back! We will miss Lauren Reed, but she'll be back in January for Kelli Webb's maternity leave!

Change in Dismissal

Please remember that all notes that you receive from parents about changes in dismissal must be sent so the office so that students can get a pink sheet.

WHY?

-if only you know about a change in dismissal it can create chaos at the end of the day if you are not with the student.

Pink sheets are our system for clearly communicating with everyone that a student's dismissal change is legit!

Technology Update

1.) Please have your kids update their iPads to iOS 12.1 at the end of the day either today or tomorrow. (settings>general>software update>Download and Install) This will help with any glitchy issues you may be having. It is also not a bad idea to have kids go to the app portal and update apps like Canvas and the Google Suite by tapping the yellow install button after the update.

2.) In an effort to send less email I created the website in my email signature below "Tech Updates, Issues, and Solutions". Check it out if you want to learn how to use [split screen with your iPad](#), [explore a free web based tool for teachers that is basically photoshop](#), [learn how to embed FlipGrid and YouTube videos into Canvas which require no sign in or QR codes](#), or to [explore some coding ideas!](#)

2nd grade play

The 2nd graders would like to invite you to come see their Thanksgiving Play "A Turkey Free Thanksgiving" on Monday the 19th at 10:15am. We will begin calling everyone down around 10:05.

Because 2nd graders will not be sitting on the gym floor we will adjust our student seating.

Mrs. VanVleet, Mrs. Van Fleet

1st grade

4th grade

Will be on the 1st grade side of the gym

Mrs. Geckeler, Ms. Decker

3rd grade

5th grade

Will be on the third grade side of the gym.

JW YOUiversity-Round 1

I am hoping the JW YOU goes well. Here are a few things to remember:

1-TAKE ATTENDANCE....use the google doc to make sure you have the right kids in your JW YOU class. (you don't have to turn it in, just take attendance so you can be sure you have the right kids!)

2-If you have a no photo kid in your homeroom make sure their JW YOU teacher knows this!

3-If you have a kid who is not in the right place or does not have a classroom please send them to the office.

THAT'S ALL FOR NOW!

Here are the links!

[k-2 A](#)

[k-2 B](#)

[3-5 A](#)

[3-5 B](#)

[Next Round of MH&W Data Teams](#)

The next round of MH&W Data Teams will be on December 10th!
Calendar invites coming soon!

[Power Hour is Update](#)

Amanda will be giving you info about Power Hour. We will be administering some more Do The Math assessments so that we can get information that will help us determine who will qualify for Power Hour.
Stay Tuned...

[STAR Window](#)

I just wanted to remind everyone that the window for the STAR Reading and Math Assessments opened on Monday, 11/12 and will close on 11/30. Here is the link to the [slide presentation](#).

[R Factor Lessons](#)

Thank you thank you to the K and 3rd grade teams for all of their work on the R Factor Lessons and the assembly!

This month we are focusing on Above and Below the Line behaviors-E +R=O and NO BCD

Here are the links to the lessons:

[K-2 Lessons](#)

[3-5 Lessons](#)

[Dolly Gear-SUNDAY NOVEMBER 18th-LAST DAY TO ORDER](#)

We have reopened our Ares store for Dolly gear! There are lots of new items. Click [here](#) to check them out.

[Mandatory Training Modules](#)

As you may know, there are two training courses that are **MANDATORY** for **ALL** staff within the HCSD family that **must be completed each year**. Both courses are set up through Canvas and are readily available on your Canvas dashboard. The link to Canvas is found on our website, on the Staff tab, on the Insider.

Blood Borne Pathogens: There is a quick 10 question quiz at the end of the slide presentation. This should take no more than 10 minutes of your time.

Safety and Violence: This tutorial is a little longer and again, includes a quiz at the end.

Please be aware, that your participation in the two mandatory courses will be monitored to ensure that all staff members have completed this requirement. The courses will be open and available to all staff until November 21, 2018.

Thank you in advance for your participation.

Elementary Progress Report Processing

1st Marking Period – 2018-2019 (End of Grading Period Gr k-6 is **Fri, Nov 9**)

Wednesday, Oct 24

Tech Dept:

- Open Teacher Access Center for mark entry (8:00 a.m.)

****Teachers Responsible for Grading:**

- Teachers may begin to enter marks and comments through Nov. 20, 2018

By Friday, Nov. 16

****Teachers Responsible for Grading:**

- Generate Progress Reports as PDF file and review for accuracy (this may be done earlier)
- Make any changes necessary, report issues to bldg secretary

Tuesday, Nov. 20

Tech Dept:

- Close Teacher Access Center for mark entry at 11:59 p.m.

****Teachers Responsible for Grading:**

- **LAST DAY** to enter marks for Progress Reports

Wednesday, Nov. 21 - Tuesday, Nov 27

Principals:

- Enter comments in eSchoolPLUS for students (if desired)

Wednesday, Nov 28 - Thursday, Nov 29

Bldg Secretaries:

- Generate a PDF file (print progress reports) for all students and review for accuracy.
- Print Progress Reports for students whose parents requested hardcopy.

Friday, Nov 30

Tech Dept:

- Send email alert to elementary parents indicating progress reports are available in Home Access
- Progress Reports Posted in Home Access at 2pm.

****Bldg Secretaries/Teachers:**

- Distribute hardcopy Progress Reports to appropriate students.

Twitter!

I love your tweets! Keep up the great work! When you tweet please add **#jwreason** to all of your tweets. This will create a "digital file folder" of all of your tweets so that we can easily access them to share our story.

We can still add other hashtags as well like:

#jwrfactor

#jwyou

But always include **#jwreason**

Texting

Remember-we cannot TEXT parents!

No Photo List

No photo lists are up to date and hanging outside of rooms with no photo children.

What's on the calendar:

November 15, 16, 19, 20-Book Fair

November 16-~~Staff Meeting~~-Building Commitment Plan & Personal Commitment Pulse Check
JW YOU first day of CHOICE 1 (4 weeks)

November 19-2nd grade play-10:05 for the whole school (2nd and 5th will switch related arts)
2nd grade play 7PM and Book Fair Late Night

November 20-Mini Math Data Teams all day
PTO Spirit Day at Nasty's

November 21-23-No School

November 27-Mini Lit Data Teams
Skate America Skate Party-6PM

November 29-Title Data Team

November 30-RESCHEDULED STAFF MEETING-Building Commitment Plan&Personal Commitment Pulse
Check

JW YOU Choice Week 2