



Staff Update

April 18, 2019

Better Today than Yesterday, Better Tomorrow than Today.

PURPOSE

Grateful

1-**Colleen Csiszarik**-Colleen brings me joy. She's funny and finds so much entertainment in the quirks of the kids. Colleen is always willing to step up and help. Thank you Colleen for making me smile.

2-**Gaye Cline**-I'm amazing by the adorable creations that the kids make in art. Have you all seen the adorable Ugly Dolls that the 3rd graders made? Also-Gaye has been working on a mural for our 60th birthday all school year! It is a huge undertaking! Thank you, Gaye.

3-**Amanda Allen**-Amanda Allen is the so flexible and willing to help out any way she can. She has had to step up and help with testing a lot in the past two weeks and she does it with a smile. Thank you Amanda.

Elementary Progress Report Processing

3rd Marking Period – 2018-2019

Contact for Support: Bldg. Tech Teachers (procedural issues)

Bldg. Secretaries (student list adjustments)

Wednesday, May 1st

Bldg Secretaries:

- Run Scheduling Synchronization
- Student schedule changes must rerun after change is made

****Teachers Responsible for Grading:**

- Check Comp list in TAC for accuracy. Report any discrepancies to the office secretary.

Friday, May 3

Tech Dept:

- Open Teacher Access Center for mark entry (8:00 a.m.)

****Teachers Responsible for Grading:**

- Teachers may begin to enter marks and comments through May 24, 2019

By Monday, May 20

****Teachers Responsible for Grading:**

- Generate Progress Reports as PDF file and review for accuracy (this may be done earlier)
- Make any changes necessary

Friday, May 24

Tech Dept:

- Close Teacher Access Center for mark entry at 11:59 p.m.

****Teachers Responsible for Grading:**

- **LAST DAY** to enter marks for Progress Reports

Tuesday, May 28 – Wed. May 29

Principals:

- Enter comments in eSchoolPLUS for students (if desired)

Thurs, May 30 - Friday, May 31st

Bldg Secretaries:

- Be sure that the Interval Total Calculation for attendance has been run.
- Generate a PDF file (print progress reports) for all students and review for accuracy.
- Print Progress Reports for students whose parents requested hardcopy.

Friday, May 31st

Tech Dept:

- Send email alert to elementary parents indicating progress reports are available in Home Access

- Progress Reports Posted in Home Access at 2pm.

****Bldg Secretaries/Teachers:**

- Distribute hard copy Progress Reports to appropriate students.

**** These items need to be communicated to the teachers by the building principal.**

JW YOUiversity

April 26th starts JW YOU ROUND 3.---UPDATES HAVE BEEN MADE---Please look over your class lists. Please DOUBLE, TRIPLE and QUADRUPLE check your class lists. I know we have new students who need placed. Please email me their name and the class you'd like them in. Please avoid asking me to place them in classes that have more 25 or more kids.

[Round 3 K-2A](#)

[Round 3 K-2B](#)

[Round 3 3-5A](#)

[Round 3-3-5B](#)

R Factor Lessons

Here are the [K-2 R Factor lessons](#) for April.

Here are the [3-5 R Factor lessons](#) for April.

Field Trips--We did it!!! Everyone is going on a trip!!! WOOHOO!!

K-Fancyburg Park--May 22nd and Hilliard Library

1st-Hilliard Library--May 9th

2nd grade---COSI--May 2nd

3rd grade-Zoo--April 25th

4th-State House--May 22nd

5th-College Visits---OSU--May 22nd

Paper Coding Reminders

Here are the [links](#) to the K-2 paper coding lessons.

Here are the [links](#) to 3-5 paper coding lessons.

What's on the calendar:

PLEASE SEE TESTING CALENDAR BELOW!

Testing Week 2-DONE!

April 19-No School

April 25-3rd Grade Zoo Field Trip

April 26-Staff Meeting-Ignite

JW YOU Round 3 Week 1

May 2-2nd Grade COSI trip

May 3- JW YOU Round 3 Week 2

May 6-R Factor Assembly---ASSEMBLY SCHEDULE

PTO 6:30

May 7-Hilliard U

May 8-Mental Health and Wellness Data Teams

May 9-1st Grade-Hilliard Library Field Trip

May 10-Staff Meeting Class List Prep Meeting 8am

JW YOU Round 3 Week 3

May 13-Board of Education Meeting-Hall of Fame School Award Presentation as BROWN 6:30

May 14-Media Tech Planning

May 17-Staff Meeting-Class Lists 8am

May 21-Spec Ed Dept Meeting 8am

May 22-5th OSU Field Trip

4th State House Field Trip

K Fancyburg Park Field Trip

Title Data Team-1-3:30 PM

May 24-Field Day

JWR State Testing Schedule Spring 2019

<u>Monday (4/8/19)</u>	<u>Tuesday (4/9/19)</u> 5th ELA Part 1 (AM) Makeups (PM)	<u>Wednesday (4/10/19)</u> 5th ELA Part 2 (AM) Makeups (PM)	<u>Thursday (4/11/19)</u> 4th ELA Part 1 (AM) Makeups (PM)	<u>Friday (4/12/19)</u> Makeup Tests
<u>Monday (4/15/19)</u> 4th ELA Part 2 (AM) Makeups (PM)	<u>Tuesday (4/16/19)</u> 3rd ELA Part 1 (AM) Makeups (PM)	<u>Wednesday (4/17/19)</u> 3rd ELA Part 2 (AM) Makeups (PM)	<u>Thursday (4/18/19)</u> 3rd, 4th & 5th ELA Makeup Tests	<u>Friday (4/19/19)</u> NO SCHOOL
<u>Monday (4/22/19)</u> 3rd Math Part 1 (AM) Makeups (PM)	<u>Tuesday (4/23/19)</u> 3rd Math Part 2 (AM) Makeups (PM)	<u>Wednesday (4/24/19)</u> 5th Math Part 1 (AM) Makeups (PM)	<u>Thursday (4/25/19)</u> 5th Math Part 2 Makeups (PM)	<u>Friday (4/26/19)</u> 3rd, 4th and 5th Grade Makeup Tests
<u>Monday (4/29/19)</u> 4th Math Part 1 (AM) Makeups (PM)	<u>Tuesday (4/30/19)</u> 4th Math Part 2 (AM) Makeups (PM)	<u>Wednesday (5/1/19)</u> 5th Science Part 1 (AM) Makeups (PM)	<u>Thursday (5/2/19)</u> 5th Science Part 2 (AM) Makeups (PM)	<u>Friday (5/3/19)</u> 3rd, 4th and 5th Grade Makeup Tests
<u>Monday (5/6/19)</u> Makeups	<u>Tuesday (5/7/19)</u>	<u>Wednesday (5/8/19)</u> Makeups		